**CHARACTER REFERENCE LETTER FOR COURT**

**[Date]**

**[Sender Name]**

**[Address]**

**[Recipient name]**

**[Organization name]**

**[Address]**

Subject: character reference letter for court

Respected **[Sir/Madam]**,

My name is **[mention your full name]** and I live at **[mention your full location, along with state and country]**. I am writing this letter in support of **[mention the full name of the person]** who will be presented to you in court for theft on **[mention the date]**.

I have known **[mention the name of the person]** who lives in **[mention his or her full location]** for the past **[mention the number of years]**. Back in **[mention the year]**, when he or she used to work in **[mention the name of the company or organization]**; I used to work along with him or her.

We got along really well right from day 1 as he or she is a very easy-going person and right from that day to date, we have still been in touch, meeting each other frequently and having a good time on weekends. He or she is a friend-cum-brother or sister for me.

I have always seen him or her leading a good life where he or she always made it a point to help others whenever they needed him or her. He or she is a kind, supportive and understanding person, who can’t see others in pain. I understand that he or she needs to attend court for a theft charge soon and he or she feels really sorry for what he or she has done.

Sir or madam, the truth is, all this while he or she has been living under huge stress due to her father’s battle against **[mention the name of the disease]**. He or she belongs to nominal family background and didn’t have the money to pay for the surgery and he or she tried every possible way to collect **[mention the amount]** but couldn’t and ultimately resolved to theft.

Even though I know what he or she has done is wrong, but it is done out of desperation and I can give you my guarantee that he or she isn’t that sort of a person. I have attached the medical reports of her father with this letter as proof for your view. Please have a look at it.

He or she is really a sincere, hardworking, and decent person and I really hope that you will be giving him or her another chance.

Thank you,

Regards,

**[Name and signature]**