#### **FIREFIGHTER COVER LETTER**

October 21, 20XX

Mr. Jason Fredrick  
HR Manager  
City Fire Department  
933 Alexander Ave  
Warren, MI 65332

Dear Mr. Anderson:

As an alert and valiant Firefighter with current firefighting training, coupled with first aid and BCLS certification, I am applying for a Firefighter position at City Fire Department. I am eager to make the most of my enthusiasm and physical stamina to contribute to your bottom line.

As can be seen in the attached resume, I have a demonstrated ability to judge the situation and make quick decisions to save maximum lives and property. I offer expertise in:

* Hose connecting, rescue services and fire combating
* Hydrant testing and fire hazard prevention protocols
* Pre-emergency plan formulation
* Tactical building surveys and practice drills

In addition to that, I am known to respond to unforeseen situations immediately. Not to mention, I am a team player with excellent communication and time management skills.

I would like to meet with you in an interview to discuss my candidacy in detail. Should you have any questions regarding my qualifications or background, feel free to contact me at (000) 216-3423. Thank you for your time and consideration.

Sincerely,

Davis Anderson