**CHARACTER REFERENCE LETTER FOR COURT**

**[Date]**

**[Sender Name]**

**[Address]**

**[Recipient name]**

**[Organization name]**

**[Address]**

Subject: character reference letter for court

Respected **[Sir/Madam]**,

My name is **[mention your full name]**, and I am writing this letter to provide you with character reference about **[mention the full name of the accused]**, who I have known as a work associate as well as a friend for around **[mention the number of years]** now. I am fully aware that I am giving the reference to the honorable judge and I will be totally honest about what I will be starting next.

**[Mention the full name of the accused]** has been charged with taking drugs but I can say it with full confidence sir or madam, that I have never seen him or her even mentioning it. In fact, he or she is a man or woman of good character.

He or she always advises everyone in the office to lead a good life, free of any kind of issues. I have been to his or her place quite a number of times, and I have seen how much he or she loves and cares for his or her family. He or she is a very responsible and virtuous individual. He or she will never do such a thing.

Few people have contributed to society as he or she has, and I can say it as I have witnessed with my own eyes how he or she has helped the poor and victims of **[mention the issues]**. Apart from being a **[mention the position]** in a company, he or she has also been the brand ambassador of **[mention the name of the organization]**, attending it every weekend. He or she is a kind and polite person and I am sure that he or she has nothing to do with drugs.

I strongly believe that there has been some confusion and I would request you to kindly get the case thoroughly investigated once again.

Thank you,

Regards,

**[Name and signature]**