**JUNIOR PRODUCT MANAGER COVER LETTER**

**[Today’s Date]**

**[Hiring Manager]  
[Company Address]  
[Company City, State]  
[hiring.manager@gmail.com]**

Hello **[Hiring Manager],**

I am excited to be applying for the Junior Product Manager position at Top down. I believe that my skills and experience make me the perfect candidate for this role.

I have a bachelor’s degree in Business Administration from a top university and more than two years of experience working in product management. In my previous role at Crunch time, I was responsible for managing the product roadmap and working with the engineering team to ensure that new features were delivered on time and within budget. I also conducted user research and created product demos to help stakeholders understand the value of our product.

I have a strong understanding of the product development process and I am confident in my ability to manage multiple projects simultaneously while maintaining a high level of quality. I am also an excellent communicator and I have a proven track record of working effectively with stakeholders at all levels.

I am confident that I have the skills and experience that you are looking for and I am eager to learn more about the Junior Product Manager role at Top down. I look forward to meeting with you in person to discuss this opportunity further.

Thank you for your time and consideration.

Sincerely,

David Mark