**RECEIPT**

|  |  |  |
| --- | --- | --- |
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|  |
| --- |
| **Bill to** |

 |  **Receipt #** **[Receipt number]** |
|  | **[Name]** | **Date: [Date]** |
|  | **[Address]** |  |
|  | **[E-mail address]** |  |
|  | **[Phone Number]**  |  |

|  |
| --- |
| **Ship to** |
|  | **[Name]** |
|  | **[Address]** |
|  | **[E-mail address]** |
|  | **[Phone Number]**  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. #** | **Item Description** | **Price**  | **Quantity**  | **Total** |
| **1.** |  |  |  |  |
| **2.** |  |  |  |  |
| **3.** |  |  |  |  |
| **4.** |  |  |  |  |
| **5.** |  |  |  |  |
| **6.** |  |  |  |  |
| **7.** |  |  |  |  |
| **8.** |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Thant for your Business** | **Sub-Total** |  |
| **Tax**  |  |
| **TOTAL** | **\_\_\_\_\_\_\_\_** |