**PRODUCT MANAGER COVER LETTER**

Belinda Figueroa
Product Manager

bforrest23@youremail.com

(111) 123-4567

123 Mainway St., Orlando, FL 32804

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William Durance
Human Resources Manager
Reach the Children
(689) 987-6543
human.resources@aromurray.net

Dear Mr. Durance,

Reach the Children’s life-changing work during my childhood inspired me to forge a career path that merges with the vision of your organization. I am confident that my education has equipped me to enhance your team as a Product Manager for South America Outreach.

While I double-majored in mechanical engineering and Latino culture at the University of Miami, my passion for improving the lives of underserved children grew along with my skill set. A four-week internship with Outreach360 enabled me to:

* Train native workers to produce a saleable product with gross revenue receipts of $250,000
* Encourage sales teams to increase client base
* Oversee factory specifications to ensure the safety and productivity of workers

I am eager to connect with you and discuss how I can contribute to Reach the Children’s mission of building the next generation. Please contact me at your earliest convenience to set up an interview.

Sincerely,

Belinda Figueroa