**PERFORMA INVOICE**

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| **BILL TO**  **[Company Name]**  **[Contact name]**  **[Address]**  **[Tel./Fax No]** | **SHIP TO**  **[Company Name]**  **[Contact name]**  **[Address]**  **[Tel./Fax No]** | Page: **[Number]**  Date: **[Date]**  Date of Expiry: **[Date]**  Estimate No.:**[#]** |
| **SHIPMENT INFORMATION**  P.O.: **[#]**  P.O. Date: **[Date]**  Letter of Credit: **[#]**  Currency:**[#]**  Payment Terms:**[Terms]**  Est. Ship Date: **[Date]** | |  |

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| **ITEM #** | **DESCRIPTION** | **UNIT** | **QTY** | **UNIT PRICE** | **SALES TAX** | **TOTAL** |
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|  | | | | | SUBTOTAL |  |
| TOTAL TAX |  |
| HANDLING |  |
| **Quote Total** |  |

**[Signature] [Date]**

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| **Signature** |  | **Date** |