**RECEIPT**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Company Name** |  | | | **Receipt #** | **DATE** |
| **[Name]** |  | | | **[Receipt number]** | **[Date]** |
| **[Address]** |  | | |  |  |
| **[E-mail address]** |  | | |  |  |
| **[Phone Number]** |  | | |  | |
|  |  | | |  | |
| **BILL TO:** | |  | **SHIP TO:** | | |
| **[Name]** | |  | **[Name]** | | |
| **[Address]** | |  | **[Address]** | | |
| **[E-mail address]** | |  | **[E-mail address]** | | |
| **[Phone Number]** | |  | **[Phone Number]** | | |
|  | |  |  | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Qty** | **Unit price** | **Amount** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Thank you** | **Subtotal** | |  |
| **Tax** | |  |
| **Total** | | **$ 705.84** |