**HOURLY INVOICE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **COMPANY****[Name]****[Address]** **[Phone]** **[Email Address]** |  | **BILL TO****[Name]****[Address]** **[Phone]** **[Email Address]** |  | **DETAILS**Date: **[Date]**Invoice no. **[#00000001]** Terms: **[Terms]** Session**:** **[Session]** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Hours** | **Rate** | **Amount ($)** |
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|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | Subtotal |  |
| Tax |  |
| Misc. |  |
| **Balance due** |  |

|  |
| --- |
| **NOTES:** |
|  |