### **AUTHORIZATION LETTER**

The Bank Manager

Central Bank of India

New Graeme’s Lane

Mumbai – 400013

**[Todays Date]**

**Subject:** Letter of authorization to access my bank account

Sir,

I am Beena, and I authorize my husband, Jerald, to access my savings account with the account number 03210000253645 from the 28thof December, 20XX to the 20th of May, 20XX as I will be going abroad for a project as part of my work.

I appreciate your continuous support and understanding. I have attached herewith the documents for identification for your reference. Kindly feel free to contact me in case you need any further information.

Thank you very much for your kind cooperation.

**Contact information**

**Phone number** – 5689426351

**Email id** – name.email@gmail.com

Yours Sincerely,

**[Signature]**

Beena Jerald