**THANKYOU LETTER**

**[Today’s date]**

**[Company Name]**

**[1234 street address]**

**[City, state, zip]**

Dear **[Hiring manager’s name],**

Hi Petro,

I am very excited about the open position at yourcompany.com and appreciate you taking the time to talk with me today. I am confident that i possess the necessary skills and experience you seek and that i would be a valuable addition to your company's writing staff.

As i mentioned in the interview, i have more than ten years of experience writing blogs for the healthcare industry. My most recently published article is attached for you to review.

Enjoy your son's game tomorrow. I hope that he scores two goals this time! If you have any additional questions for me, i’m available by email or at 555-555-5555. I look forward to hearing from you regarding the next steps for this position.

Sincerely,

**[your signature]**

Alison

**[1234 street address]**

**[city, state, zip]**