TO

**[Receiver Name]**

[Receiver Title]

**ADDRESS:** [Receiver Address]

**EMAIL:** [Email Address]

**PHONE:** [Home Phone]

FROM

**[Sender Name]**

[Sender Title]

RE: Acceptance of Claims and Affirmative Statement

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

This response is to your letter received on the \_\_\_\_\_\_day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,20\_\_\_\_\_\_.I/We, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby accept the claims made by you after having conducted the due diligence on our end.

Affirmative Statement

It should be known as my official statement that the claims made by you were not known until they were brought to my attention through your cease-and-desist letter. I have personally taken the task of adhering to the requests made in the cease and desist and am no longer infringing on the property that you have claimed.

Please review and confirm that all infringement removal requests have been met in accordance with your cease-and-desist letter.

Sincerely,