**HOURLY INVOICE**

|  |  |  |
| --- | --- | --- |
| **FROM****[Company name]** **[attn]** **[Street Address:]****[City, State,Country]****[Phone]** **[Email Address]**  | **BILL TO**Name: **[Name]**Street address: **[Address]**City, state: **[City, State]**Zip code: **[Zip Code]**Phone: **[Phone]** E-mail: **[Email Address]** | **DETAILS**Date: **[Date]**Invoice no. **[#00000001]** Terms: **[Terms]** Payment**:** **[payment]** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Hours** | **Rate** | **Amount ($)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | Subtotal |  |
| Tax rate |  |
| **Total** |  |

|  |
| --- |
| **Notes:** |

Thank you for your business!