**FIREFIGHTER COVER LETTER**

**[Your Name]**

**[Address]**

**[City, State, Zip Code]**

**[Email.]**

**[Date]**

Dear Mr./Ms.,

I heard from Captain Steven Medlock in the Albany Fire Department that you’re looking for new firefighters at the Hillwood Emergency Response Center. I’m a fully certified EMT and fire suppression specialist with six years of experience in emergency environments, and I believe I’m more than qualified to join your team.

I began my career in the pre-med program at the University of Wisconsin before switching my major to emergency medical technician in my junior year. After obtaining my bachelor’s degree, I gained employment at Methodist North Hospital as an EMT, a position I enjoyed for two years.

I felt the call of firefighting when I took an optional course in fire safety in 2012. I quickly realized I’d found a new passion, and I graduated from the Wisconsin Academy of Fire Science before the end of the year.

I learned all about controlling and containing fires in the Academy. In addition to book work, we also ran simulations of burning buildings and residential homes, and I passed every test with flying colors thanks to my background as an EMT. I’m calm in even the direst of circumstances, and I can apply basic field-level medical care to anyone on the scene who needs it.

I’ve spent the last four years as a volunteer firefighter for the Albany Fire Department, but I’d love the opportunity to become a firefighter full-time. I’m a passionate, dedicated individual who has found my life’s work in being a first responder, and I’d love the opportunity to show you what I can do in person.

My father was a doctor, and I greatly admired his work and followed in his footsteps when I entered the medical field. We always joked that helping people is in my genes. As for my experience, I feel I’ve outlined that already, and my passion means that I’m always willing to go above and beyond to save lives.

I’ve attached my resume so you can view the details of my degrees and certificates. References are available upon request. If you’d like to get in touch with me to schedule an interview, I can be reached any day of the week after 10am.

Sincerely,

**[Your Name]**