**LETTER TO CONGRATULATE ON NEW JOB**

Congrats on your very first presentation. Especially considering that you have only been with the data collection team for three months. This is quite impressive! You were clear, friendly, and charming. Even our non-technical audience members seemed to connect well with how you presented your findings and their impact. As the leader of the research department, it excites me to see young professionals like you succeed and impress others with your technical knowledge and research abilities.

I am hoping to see many more exciting presentations like this from you. All the best from all of us in the R&D team.

Your team,

Suresh