# **REAL ESTATE AGENT COVER LETTER**

# **[Your Name]**

**[Address]**

**[Phone Number]**

March 12, 20XX

Dear Mrs. Wilson,

It is with great pleasure that I am applying for the Real Estate position at Vivid Realty. I am a business professional with a Bachelor's degree in Business Management and over eight years of real estate agent experience. I possess well-rounded experience concerning interior construction, leasing, and administrative processes associated with real estate and residential properties.

During my tenure as a real estate agent for XYZ Real Estate, I was involved in a multitude of projects. Whether from a financial standpoint or assisting with the daily logistics of the project, I’ve assisted companies with ground floor real estate endeavors, utilizing my entrepreneurial skills to advance the company’s short- and long-term revenue goals. Among the qualities I offer that I know are vital to the success of a real estate agent are my persistence, professionalism, strong work ethic, and results-driven approach to work.

My communication skills are sharp and I pride myself on always making sure the people I work with, especially my clients are on the same page. I have been commended by past supervisors for my professional friendly service and I would love to bring my talents to the team of Vivid Realty.

In closing, I am thrilled at the possibility and would love the opportunity to meet with you and discuss the value I can bring to Vivid Realty.

I appreciate your time and consideration and look forward to speaking with you soon!

Sincerely,

**[Your Name]**