**INSURANCE AGENT RESUME**

KELLY LEWIS

Licensed Insurance Agent

Contact Information

Manhattan College PKY, Riverdale, NY

(950) 555-7790

klewis@example.com

**SKILLS**

* Initial Contact
* Health Care
* Computer System
* Personal Lines
* Prospective Customers
* Financial Goals
* Credit Risk
* Customer Service
* PNC
* Product Knowledge

**EMPLOYMENT HISTORY**

**Licensed Insurance Agent**

20XX - Present

State Farm Manhattan College PKY, Riverdale, NY

* Talked to prospective customers about purchasing State Farm Insurance.
* File paperwork, keep records, follow-ups, problem solving, and excellent communication.
* Call internet leads to quote auto insurance, set appointments, and make the sale.
* Focused and dedicated insurance professional motivated to drive sales and provide superior customer service.

**Health Insurance Agent**

20XX – 20XX

Wells Fargo Manhattan College PKY, Riverdale, NY

* Worked with over twenty insurance carriers to provide property and casualty insurance products for customers.
* Educate and help families earn more income, become properly protected and financially independent.
* Diffused and resolved escalated customer concerns by thoroughly going through customers United health Care policies.

**Bank Specialist (Part-Time)**

20XX – 20XX

Wells Fargo Manhattan College PKY, Riverdale, NY

* Answered clients' questions about the purposes and details of financial plans and strategies.
* consult with customers on bank products and services .
* Understand and communicate detailed information regarding bank products, services, operational services, procedures and transactions.
* Assisted customers realize their financial goals by delivering the world's most innovated e-banking and e-commerce services, capabilities and alliances.
* Created and implemented complex financial plans for companies and individuals to match their needs to appropriate financial solutions.

**EDUCATION**

**Bachelor's Degree Liberal Arts**

20XX – 20XX

Manhattan College Manhattan College PKY, Riverdale, NY