TO

**[Receiver Name]**

[Receiver Title]

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE:**  **[Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

Sub: Thank You Letter

Dear **[NAME]**

Thank you for taking the time to interview me this morning. I enjoyed our conversation about the Marketing Manager position and appreciated learning more about how the role works. The way the marketing and advertising teams work together sounds ideal for reaching goals and optimizing performance.

The Marketing Manager position sounds like a rewarding role, especially given the opportunities for leadership and advancement. I think my master's in marketing from Edison University and more than seven years of experience leading marketing teams would make me an excellent candidate for this position.

I look forward to discussing this opportunity with you more. Please don't hesitate to contact me to arrange a follow-up interview.

Thank you,

Sincerely,