TO

[Receiver Name]

[Receiver Title]

**ADDRESS:**  [Receiver Address]

**EMAIL:** [Email Address]

**PHONE:** [Home Phone]

FROM

[Sender Name]

[Sender Title]

Sub: Nursing Letter of Recommendation

Dear **[NAME]**

It is with great pleasure that I recommend  **[NAME]**  for the position of Nurse at your facility. When  **[NAME]**  was studying nursing, she worked many hours at our hospital and made a very positive impression on everyone. She knew her craft, she had a great rapport with patients, and she was extremely responsible.

You should know that  **[NAME]**  is extremely dedicated to caring for others. On more than one occasion, she would volunteer for extra shifts to help care for patients that she had built a strong bond with. We found her to be attentive and reliable in all aspects.

**[NAME]** also has exceptional computer skills that allow her to be very versatile. She was able to assume a position of authority when the head nurse was on a different floor attending to a patient.  **[NAME]**  was also very well-versed in the necessary paperwork that follows her profession. She never missed paperwork submission deadlines and filled in all paperwork completely.

We had always wished that  **[NAME]**  would have stayed in our area and stayed on as a full-time nurse here. But her life’s path took her other places and we wish her nothing but the best.

Sincerely Yours,