TO

**[Receiver Name]**

[Receiver Title]

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE:**  **[Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

Sub: Thank You Letter

Dear **[NAME]**

Thanks again for taking the time to meet with me yesterday afternoon. I enjoyed our conversation about the Marketing Manager position and appreciated learning more about working with the marketing team.

It sounds like a rewarding role, especially given the opportunities for collaboration and advancement. I think my master's in marketing and marketing experience would make me an excellent candidate for the role.

I look forward to discussing this opportunity with you more. Please don't hesitate to contact me if you need additional information about my references.

Thank you,

Sincerely,

**[YOUR SIGNATURE]**