# **REAL ESTATE AGENT COVER LETTER**

#### Anne Behrendt

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Abbie Dorms Realty, Inc.

New York City, NY, United States

April 09, 20XX

Subject: Application for the position of Real Estate Agent

Dear Recruiters,

In response to the Real Estate Agent job at Abbie Dorms Realty, Inc. I'm writing to demonstrate my interest in the position as I believe that I possess everything required to meet and exceed all your expectations and perform any tasks associated with the role. Based on my previous professional experience, education, and achieved results, I also think that I would be a great fit to only your team but the whole company.

My education in real estate has provided me with extensive knowledge of various aspects of the industry and allowed me to learn what it takes to be successful in it. I got my degree at New York University which is often ranked as one of the top universities in the world. Not only I was among the top 5% of students with the best academic results, but I also proactively participated in multiple extracurricular activities, including Volleyball Team, Chess Club, Business Club, and FinTech Society which serves as evidence that I'm an outgoing individual who likes to socialize and meet new people.

Throughout the years of gaining my work experience, I had a chance to collaborate with professionals from various cultures and countries and I learned how to function both independently and in a team setting. Having a strong results-oriented approach, I am especially adept at displaying commercial and residential properties to customers, providing beneficial advice and recommendations to them, and coordinating the whole buying process. Besides that, I also excelled at conducting market research and developing new sales plans and strategies. To demonstrate my accomplishments, at Keller Williams Realty, Inc., I achieved a 25% increase in revenue in just one year.

On top of my experience and education, I'm a holder of a well-known New York Real Estate License and possess various necessary qualities like honesty and integrity, great work ethic, and exceptional communication and negotiation skills.

I'm looking forward to discussing the position and my qualifications with you in more detail soon.

Thank you for your time and consideration.

Sincerely,

Anne Behrendt