**ARCHITECTURE JOB CV**

Jessica White  
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**Profile**

Versatile and creative architect with over 15 years of experience designing commercial and residential buildings in a variety of sizes and styles.  Record of unique and sustainable design that exceeds LEED standards.

**Professional Experience**

**Architect, IGM Architects, New York, NY**  
September 20XX – Present

* Key architect at a high-end international architecture and engineering firm.
* Design and develop 2 -3 multi-million-dollar projects through all phases of work each year.
* Create bid-winning designs at 10-15% less cost than competitor bids.
* Attend regular on-site meetings to ensure quality control on each project.

**Junior Architect, Style Architects, Boston, MT**  
September 20XX – August 20XX

* Prepared 100 blueprint drawings each year for new and existing clients.
* Analysed costs and benefits of projects.
* Directed team of 15 technicians in creating comprehensive documents for projects
* Inspected building sites to assess suitability for projects and to link the style of design to the landscape.

**Intern Architect, MNA Steel Architects, Boston, MT**  
June 20XX – August 20XX

* Assisted senior architects in presenting projects and drawing ideas to clients.
* Created 3D models for presentations.
* Created and updated project cost sheets
* Shadowed senior architects to learn best practices.

**Education**

**Bachelor of Science in Architectural Studies**  
New York University, New York, NY, September 20XX – June 20XX

**Master of Architecture**  
New York University, New York, NY, September 20XX – June 20XX

**Key Skills**

* AutoCAD
* Site Investigation
* Negotiation
* Material Application Knowledge
* Presentation and Public Speaking