TO

**[Receiver Name]**

[Receiver Title]

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE:**  **[Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

Sub: Nursing Letter of Recommendation

Dear **[NAME]**

It is with mixed emotions that I write this letter of recommendation for one of my favorited nurses,  **[NAME]** . She has served by my side and with other physicians here at  **[NAME]** Regional Medical Centre for the past 20 years. She is an integral part of this hospital, adored by the patients and respected by her peers.  **[NAME]** wishes to move to the Charleston area to be closer to her grandchildren and she needs to find a position in her profession as a nurse in that area. As a grandparent I understand her desire to be closer to her grandchildren, but as a physician I will miss her immensely.

 **[NAME]**  is what many of us in medicine would call “old school” in terms of her work ethic, sense of duty and responsibility, physical stamina and emotional flexibility. At the same time, she does not shy away from new technologies and changes in treatment methods, but rather embraces them enthusiastically as her greatest desire is to help heal patients both physically and emotionally.  **[NAME]**  is always flexible when it comes to working late due to an emergency case or changing shifts due to a sick co-worker. She is one of the most reliable nurses I have ever had the privilege of supervising.

She is able to strongly empathize with very sick patients and their families while remaining calm herself, thinking clearly and rationally and controlling her own emotions.  **[NAME]** has excellent communication skills and the ability to take impeccable notes for each patient’s medical record file. She thrives in a fast-paced environment and is an amazing multi-tasker.  **[NAME]**  is able to clearly and effectively explain discharge instructions to patients and their families and calmly answer all of their questions. Chronically ill patients often ask for  **[NAME]**  when they return to the hospital.

Although XYZ Regional Medical Centre will not be the same without  **[NAME]** , it is my pleasure to recommend her for a position as a nurse at your healthcare facility. I am confident that you would be extremely pleased with  **[NAME]**  level of dedication to her profession and most importantly to the patients.

Respectfully,