## FIREFIGHTER COVER LETTER

Dear Chief Bennett,

My name is Bradley Stevens and I currently work as a firefighter for the River County Station number 4. I have always aspired to work at one of the ABC City stations and I am responding to an ad on your website for any of the firefighter positions that are now available. I am happy to work at any city station.

I have my degree in Fire Science which I earned from River County Technical School in 20XX. I also have my firefighter certification from the National Fire Protection Association as well as my certification in cardio pulmonary resuscitation from the American Red Cross. I have been working at the River County Station since becoming certified 3 years ago.

Last year I received the River County Firefighters Courage and Valor award. Our county suffered an explosion at a chemical plant. There were some fatalities among workers in the plant at the time of the explosion. I entered the structure and led 14 people who were able to walk out of harm’s way. I also carried on victim who was unconscious. I then renters the burning structure to free a fellow firefighter who’s leg was trapped under debris that had fallen and I carried him to safety. I cannot say enough great things about the excellent training I have received that enabled me to know exactly what to do and how to remain calm and think rationally.

My ABC City application, my resume and a letter of reference from Chief Brian Dennis at the River County Fire Station number 4 are all enclosed. I have passed all background checks and drug testing required in River County but am prepared to take part in any kind of testing and training required to be considered for a firefighter position with ABC City. I can be contacted via my cell phone at (555)-555-5555 or by email at [email] Thank you for your consideration.

Respectfully,

Bradley Stevens