**LETTER TO CONGRATULATE ON NEW JOB**

Subject: Glad you are joining us

Dear Krrish,

Welcome to the digital marketing team at Wave wood. I work with the copy team, so we are going to see a lot of each other! It is great to have you join us and we are excited to see you on your first day next Monday.

Feel free to reach out to me if our onboarding procedures get a little confusing. When you get the time, come over to the meeting room and we can discuss the way we create quality content at the DM team.

All the best. I hope we do great work together!

Your new teammate,

Mridula