# **REAL ESTATE AGENT COVER LETTER**

August 1, 20XX

Dear Hiring Manager,

The housing market is booming. Home interest rates are at an all-time low. Buyers and sellers alike are looking for a compassionate real estate agent who is willing to walk them through the process of finalizing their home sales while increasing their capital gains. I have been a real estate agent for more than seven years. I enjoy the excitement of my clients looking at beautiful properties while closing the sale for their dream homes. I look forward to serving your clients and implementing my knowledgeable expertise in real estate sales at Innovation Advertising.

I graduated from Innovation University with a bachelor's degree in real estate management. At my previous position, I developed my skills in negotiation, communication, property closing and business solutions integration. I obtained my real estate license after graduating from Innovation University. Since that time, I have sold more than 500 homes. In 2017, I produced a 15% increase in sales from the previous year and made top salesperson of the year for my company.

One of my most desirable duties as a real estate agent was designing and maintaining the company database of available homes. I was able to effectively market aesthetically pleasing homes to the company's client base while providing substantial opportunities for investors with distressed properties. After I was promoted to real estate supervisor, I trained brokers in the entire sales management process and closing paperwork viability. I made sure that the client was well-versed in the process, from the initial deposit sales transaction and the entire closing process to finding that next ideal property.

Thank you for taking the time to consider my qualifications for your Real Estate Agent position. I am eagerly expecting to advance my career and provide superior results for your organization. I highly anticipate learning more about the position and look forward to our next interaction. It is my supreme goal to effectively serve our community with grace and efficiency.

Sincerely,