TO

**[Receiver Name]**

**[Receiver Title]**

**ADDRESS: [Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE: [Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

**Sub:** Sales letter for clothing brands

Dear Sarah,

We are sure you must have heard of our clothing line, Fashion Vista. Our brand has been featured in many international business magazines. We are in the industry for ten years and are known for our innovation and quality.

I can go on and on about the quality of our clothes, but the best is to come to our store and try something on from our amazing collection. Our latest spring line has an amazing collection of tees, tops, skirts, and dresses. You’ll surely find something suitable for you.

Our prices are more than fair, but we have added four coupons for you to get an additional discount, and there is a freebie also. Please make sure to use the coupons before the expiry and visit our store.

Quality is guaranteed, and if you are not satisfied, you can return the item within a week.

Don’t forget to use the coupons before August 30, 2021. If you bring the coupon earlier, you will get a free top and a pair of socks.

Sincerely,

Samantha Will

Fashion Vista

Phone: 123-4444-55