**BABY SHOWER CHECKLIST**

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| **Six Weeks Before:** |
| ☐ | You should send your invitations anywhere between 4-6 weeks before the big day.  |
| ☐ | Start planning for decorations and ordering items that will take a while to arrive. |
| ☐ | Begin menu planning or select a caterer. |
| ☐ | Check in with the mother-to-be on the status of her gift registry.  |

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| **Four Weeks Before:** |
|[ ]  Order the baby shower cake or cupcakes. |
|[ ]  Plan out baby shower games, order baby shower favors and baby shower game prizes. |
|[ ]  Reserve party rental supplies if needed. |
|[ ]  Assign someone to be the official photographer for the day |

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| **Two Weeks Before:** |
|[ ]  Follow up with any guests who haven’t RSVP’d. |
|[ ]  Put together the baby shower favors and game prizes. |
|[ ]  Confirm your reservation. |
|[ ]  Make sure the cake is ordered. |
|[ ]  Designate someone to pick up the mother-to-be on the day of the shower. |
|[ ]  Organize a day-of agenda and make sure you have extra hands to help you out. |

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| **One Day Before:** |
|[ ]  Pick up the cake. |
|[ ]  Set up the party space. |

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| **Day Of The Baby Shower:** |
|[ ]  Assemble food and drink. |
|[ ]  Designate a place for the gifts. |
|[ ]  Enjoy yourselves. |

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