TO

**[Receiver Name]**

[Receiver Title]

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE:**  **[Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

Sub: Salary Requirement Cover Letter

Dear **[NAME]**

I'm writing this cover letter to suggest my interest in the open **[NAME]** position that's available at **[NAME]**. I've always found myself gravitating toward your products and services. Since I was very young, I was always working with computers. And Apple computers was one of the first that I really found a strong passion for.

I have **[#]**years of experience in this position. And I noted in the job requirements that you were asking for a cover letter with salary requirements included.

Before I mention my requirements, I want to suggest that this is negotiable depending on the types of benefits that are offered to employees. This could include stock options, paid time off, or 401k options. After researching this role and my geography, I am asking for **[$]** per year.

I'd love to discuss this role in more detail. And have a discussion regarding pay and my prior work experience. I have a strong track record of driving **[POST NAME]** at all my prior jobs. This includes Facebook, Google, and Alphabet.

Look forward to meeting with you. I'm available all week.

Good luck with your job search.

Sincerely