TO

[Receiver Name]

[Receiver Title]

**ADDRESS:**  [Receiver Address]

**EMAIL:** [Email Address]

**PHONE:** [Home Phone]

FROM

[Sender Name]

[Sender Title]

Sub: Fraternity Recommendation Letter

Dear **[NAME]**

To Whom This May Concern,

My name is  **[YOUR NAME]** and a member of **[NAME OF FRATERNITY]** when I was studying at **[NAME OF UNIVERSITY/COLLEGE]**.

I had a great experience and am still in contact with the friends I made during that time. My **[RELATIONSHIP TO THE PLEDGE]**, **[NAME OF PLEDGE]**, is currently attending **[NAME OF UNIVERSITY/COLLEGE]** and would appreciate it if you would consider him as a candidate for the fraternity.

Please do not hesitate to contact me if you should require any further information.

**[SIGNATURE]**