**PROOF OF EMPLOYMENT LETTER**

Bethany Jones

Staffing Director

Best in Engineering

123 Church St.  
Minneapolis, MN 123455

April 10, 20XX

Jamie Harold’s

Loan Officer

Go To Mortgage  
22 Idaho Ave.  
Minneapolis, MN 12345

Dear Ms. Harold’s,

This letter is to verify that Johnny Williamson has been employed at Best in Engineering since May 9, 20XX. He currently works in our finance department as a financial advisor.

If you need additional information regarding Mr. Williamson, please contact me at 555.523.1234 or bjones@email.com.

Sincerely,

[handwritten signature]

Bethany Jones