## CHARACTER REFERENCE LETTER FOR COURT

**[Date]**

The Honorable **[Name of Judge]**Judge of the Local Court of **[City]**  
**[Address]  
[City, State, Zip Code]**

RE: **[Name of Defendant]** – Expungement of Basic Assault

Dear Judge **[Last Name of Judge]**:

I’m writing to ask for mercy on behalf of **[Name Of Convicted]**, who was found guilty of simple assault on **[Date]** and will be sentenced on **[Date]**. For the past five years, I’ve been his friend and employer at **[Name of Company]**.

I appreciate your impartiality during the trial, and I believe he was fairly convicted of **[Basic Assault]**.

I’d want to point out that, despite the fact that he started the fight, it was an extremely unusual behavior for him because he is not a violent guy. His life conditions at the time were extremely stressful, prompting him to lash out.

**[Name of Convicted]** has been the primary provider for his younger brother and sister since their parents died in an aircraft disaster three years ago.

His sister fell very ill with pneumonia and had to be admitted to the hospital. He had health insurance through his job, but it was insufficient to cover all of her bills, and he was worried for her safety.

Since his incarceration, various members of the community have banded together to provide her with the assistance she required, demonstrating how much he is adored in the neighborhood.

She is now completely recovered. He expresses deep guilt for his conduct and swears to never do it again.

I believe him since I know him well, and I respectfully seek a lenient punishment because his family will be severely harmed if he is imprisoned.

Thank you for taking the time to read my letter. I can be reached at **[Phone Number]**.

Sincerely,

**[Signature]  
[Your Name]**