**TRANSMITTAL LETTER**

Environmental Building Associates, Inc.

44 Solar Way

Austin, TX 78705

June 25, 20XX

Dr. David McMurrey, Chairman

Energy Experts of Austin

2000 W 29th Street

Austin, TX 78705

Dear Dr. McMurrey:

Attached is the report you requested, entitled Energy-Efficient Guide: Employing Energy-Efficient Building Strategies in a Residential Home.

This report is an analysis of a recent study conducted in Ann Arbor, Michigan, on the effectiveness of employing energy-efficient building strategies to minimize energy consumption and costs in a residential home. Using software technologies, the home was modeled to create two scenarios: an energy-efficient home and a standard home. This report details how the study found the energy-efficient home to be both cost efficient and effective at decreasing energy consumption. Such advances might prove to be the catalyst that the housing market needs to spur builders into a new era of home construction.

Thorson James, our solar engineer, carefully double-checked all the technical details in the report. Cherie Sorenson, our technical editor, was of great help in putting the final report together.

I hope this report meets your needs, generates future studies, and educates the public about the environmentally friendly options available in home building today. If you have any further questions, please feel free to contact me at GLMiller@EBA.com.

Sincerely yours,

Gwen Miller

Gwen L Miller, Vice-President

Environmental Building Associates, Inc.

**Encl. Energy-Efficient Guide:** Employing Energy-Efficient Building Strategies in a Residential Home