**INFORMAL MEETING AGENDA**

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| --- |
| **Date: [Date]** |
| **Time: [Time]** |
| **Location: [Location]** |

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| --- | --- | --- | --- |
| **Meeting called by:** | Kurt Gazow / Mike Copland | | |
| **Type of meeting:** | Think Tank | **Facilitator:** | Greg Baker / Kurt Gazow |
| **Note taker:** | Carol Stewart | | |

**Attendees:**

|  |  |  |
| --- | --- | --- |
| 1. Kurt Gazow | 1. Mike Copland | 1. James Everett |
| 1. Paul Clement | 1. Molly Foote | 1. Tommy Lingbloom |
| 1. Brian Pahl | 1. Chuck Devange | 1. Nancy Hudson |
| 1. Simone Sangster | 1. Jackie Brawley | 1. John Getchell |
| 1. Lynnelle Larson | 1. Matt Whitten | 1. Meg Weber |
| 1. Erin Graham | 1. John Farquhar | 1. Amanda Blue |
| 1. Jake Squires | 1. Eric N. (SHS Student) | 1. Leigh H. (KMS Student) |

**AGENDA ITEMS**

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| **Topic** | **Presenter** | **Time allotted** |
| Introduction / GTKY | Greg Baker | 20m |
| Framing and Focus | Greg Baker | 15m |
| Research Review; Professional Development | Mike Copland | 15m |
| Big Picture Scheduling | Kurt Gazow | 15m |
| Unpacking Current Levy Projects | Kurt Gazow | 10m |
| Group Q&A / Discussion | Kurt Gazow | 35m |
| Logistics & Next Steps | Kurt Gazow | 10m |

**Notes:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_