**INFORMAL MEETING AGENDA**

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| --- |
| **Date: [Date]** |
| **Time: [Time]** |
| **Location: [Location]** |

|  |  |
| --- | --- |
| **Meeting called by:** | Kurt Gazow / Mike Copland |
| **Type of meeting:** | Think Tank | **Facilitator:** | Greg Baker / Kurt Gazow  |
| **Note taker:** |  Carol Stewart |

 **Attendees:**

|  |  |  |
| --- | --- | --- |
| 1. Kurt Gazow
 | 1. Mike Copland
 | 1. James Everett
 |
| 1. Paul Clement
 | 1. Molly Foote
 | 1. Tommy Lingbloom
 |
| 1. Brian Pahl
 | 1. Chuck Devange
 | 1. Nancy Hudson
 |
| 1. Simone Sangster
 | 1. Jackie Brawley
 | 1. John Getchell
 |
| 1. Lynnelle Larson
 | 1. Matt Whitten
 | 1. Meg Weber
 |
| 1. Erin Graham
 | 1. John Farquhar
 | 1. Amanda Blue
 |
| 1. Jake Squires
 | 1. Eric N. (SHS Student)
 | 1. Leigh H. (KMS Student)
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 **AGENDA ITEMS**

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| --- | --- | --- |
| **Topic** | **Presenter** | **Time allotted** |
| Introduction / GTKY | Greg Baker | 20m |
| Framing and Focus | Greg Baker | 15m |
| Research Review; Professional Development | Mike Copland | 15m |
| Big Picture Scheduling | Kurt Gazow | 15m |
| Unpacking Current Levy Projects | Kurt Gazow | 10m |
| Group Q&A / Discussion | Kurt Gazow | 35m |
| Logistics & Next Steps | Kurt Gazow | 10m |

**Notes:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_