**CLEANING CHECKLIST**

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| **Regular house cleaning tasks** |
|[ ]  Dust all furniture, shelves and decor |
|[ ]  Dust window ledges and blinds |
|[ ]  Dust lamps, light fixtures, and ceiling fans |
|[ ]  Dust baseboards |
|[ ]  Wipe down doors and doorframes |
|[ ]  Clean out all corners for cobwebs |
|[ ]  Tidy shoe closets |
|[ ]  Vacuum all floors, carpets, rugs, and stairs |
|[ ]  Mop hard floors |
|[ ]  Clean glass surfaces |
|[ ]  Vacuum sofa  |
|[ ]  Straighten pillows and linens |
|[ ]  Empty and replace wastebasket |

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| **Weekly cleaning checklist** |
|[ ]  Vacuum floors and furniture |
|[ ]  Sweep all floors |
|[ ]  Mop kitchen and bathroom floors |
|[ ]  Dust furniture |
|[ ]  Change bedding |
|[ ]  Wipe down kitchen appliances |
|[ ]  Clean microwave |
|[ ]  Sanitize sponges |
|[ ]  Disinfect doorknobs and light switches |

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| **Monthly cleaning checklist** |
|[ ]  Wipe baseboards |
|[ ]  Wash windows |
|[ ]  Clean blinds |
|[ ]  Dust and clean grime from ceiling fan  |
|[ ]  Dust and vacuum air vents |
|[ ]  Wipe chair rails |
|[ ]  Wash blankets |
|[ ]  Wash mattress pads |
|[ ]  Deep clean kitchen appliances |
|[ ]  Clean out pantry |
|[ ]  Scrub tile grout |
|[ ]  Clean light fixtures |
|[ ]  Spot treat carpet and upholstery |
|[ ]  Wipe down door frames |
|[ ]  Clean garage |

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| **Move-out cleaning checklist** |
|[ ]  Clean doors, walls, and shelves |
|[ ]  Dust baseboards, windowsills, and shelves |
|[ ]  Dust closets |
|[ ]  Wipe interior and exterior of cabinets |
|[ ]  Sweep, mop, or vacuum floors |
|[ ]  Remove cobwebs |
|[ ]  Replace burnt out light bulbs |
|[ ]  Dust light fixtures |
|[ ]  Clean shower, tub, sinks, and toilet |
|[ ]  Clean laundry machines |
|[ ]  Remove nails and hooks from walls |
|[ ]  Spot clean walls |
|[ ]  Wash windowsills and baseboards |
|[ ]  Remove carpet stains |
|[ ]  Wipe down and disinfect all countertops |

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| **Deep cleaning checklist** |
|[ ]  Clean and disinfect |
|[ ]  the inside of the oven, stove grates |
|[ ]  inside of the refrigerator |
|[ ]  inside of the dishwasher |
|[ ]  the walls behind large appliances |
|[ ]  ceiling fans |
|[ ]  Polish metal hardware |
|[ ]  Clean grout from shower tiles |

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| **Cleaning checklist for Airbnb** |
|[ ]  Wash and change bedsheets |
|[ ]  Wash towels and bathrobes |
|[ ]  Clean the kitchen |
|[ ]  Throw out leftover food |
|[ ]  Dust furniture and other surfaces |
|[ ]  Wipe down countertops |
|[ ]  Sweep and mop floors |
|[ ]  Vacuum carpets and rugs |
|[ ]  Vacuum all sofas and underneath furniture |
|[ ]  Clean toilets, showers, and bathtubs |

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