TO

**[Receiver Name]**

**[Receiver Title]**

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE:**  **[Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

**Sub:** Proof of Income Letter

Dear Ms. Dakota,

My name is Robert Edgarson, and I'm the Human Resources Manager at A&A Accounting and Financial Solutions. I'm writing to inform you of Ms. Lily Fredich's current employment with our company.

Ms. Fredich has been an asset to our team as an accounts manager since May 9, 2012. She earns a yearly salary of $65,000 per year and occasionally receives performance bonuses of $1,000 based on the number of commissions she makes.

If there's anything additional information I can provide about Mr. Fredich's employment with A&A Accounting and Financial Solutions, please call me directly at 555-596-9837.

Best,

Robert Edgarson