TO

**[Receiver Name]**

[Receiver Title]

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE:**  **[Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

Sub: Nursing Letter of Recommendation

Dear **[NAME]**

I am writing today on behalf of  **[NAME]** , who has applied for the nursing program at  **[NAME]** for this academic intake year. As the nursing supervisor overseeing a small team at a rural hospital, I had the pleasure of having **[NAME]**  shadow myself and my team over a period of several weeks. Our hospital serves a large geographic area, and frequently are overrun with patients. I was initially surprised that a pre-nursing student would want to shadow our team, but  **[NAME]**  has showed considerable determination and adaptability.

When  **[NAME]**  first arrived in our department, she showed great enthusiasm and a strong willingness to learn on the go. As a small team we are frequently very busy, but  **[NAME]** was with us every step of the way keeping notes and asking insightful questions when time permitted. She has taken the time during her short lunch breaks to sit down with the team as well and ask questions when there is time to take a breath. The fast-paced nature of our department has allowed  **[NAME]** to demonstrate a valuable ability to stay focused, organized and level-headed. Even when faced with the unfamiliar or shadowing a nurse tackling a difficult patient, she has remained composed, followed instructions well and observed situations with a critical eye towards learning.

**[NAME]**  has only had a few opportunities to observe and shadow more complex procedures but in each instance, she has shown considerable understanding of patient needs. A young boy was brought into our department requiring multiple stitches. As our staff attended to him,  **[NAME]** demonstrated an innate ability to connect with children and helped to keep the patient calm and at ease during a procedure that can be very frightening.

**[NAME]** has expressed her desire to become a practicing nurse in an emergency room department, so several of my staff members have spoken with her regarding their experiences. I have no doubt that  **[NAME]**  calm nature and admirable people skills will lend themselves well to a job as an ER nurse.

Thank you for reading this letter of recommendation for  **[NAME]**  and considering her for admission to your program. If you have any further questions, please feel free to contact me at  **[DEPARTEMNT NAME]** and I will be happy to provide further details and information to you.

Sincerely,