TO

**[Receiver Name]**

[Receiver Title]

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE:**  **[Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

Sub: Thank You Letter to Teacher

Dear **[NAME]**

Thank you so much for everything you have done for me throughout the year.

It has been a great year, and I owe it all to you. Your help and guidance have been invaluable, and I appreciate everything you have done for me.

Thanks for making a difference in my education, and I wish you all the best in the future. I hope you have a great Teacher’s Month!

Sincerely,