TO

**[Receiver Name]**

**[Receiver Title]**

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE: [Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

**Sub:** Fraternity Letter of Recommendation

Dear Fellow Leonine members,

I would like to introduce Gary Stevens, a prospective member of our fraternity. After nearly fifteen years, I was shocked to see Mr. Hurston here in college. Before our family moved to Northern Carolina, we went to the same junior high school in Oregano.

Mr. Stevens was a very involved student, both in and out of the classroom. He was the captain of Jevers Junior Academy’s junior football team. He has been a go-getter and a team leader in my experience. With this new member, I think our fraternity will be stronger.

I propose him as a member of our community.

Thank you all.

Sincerely,

**[Signature]**

Jackie Nicholson