TO

[Receiver Name]

[Receiver Title]

**ADDRESS:**  [Receiver Address]

**EMAIL:** [Email Address]

**PHONE:** [Home Phone]

FROM

[Sender Name]

[Sender Title]

Sub: Thank You Letter to Teacher

Dear **[NAME]**

Thank you so much for everything you have done for me throughout the year. You have been a fantastic mentor and friend, and I appreciate all of your help both in and out of the classroom. You have made a real difference in my life, and I will never forget all you have done for me.

Thank you for being such a passionate teacher and always going the extra mile to help your students learn and grow. You are indeed one-of-a-kind, and I am grateful to have you as my teacher. Thank you for everything, teacher!

Happy Teacher’s Day!

Sincerely,

**[SIGNATURE]**