TO

[Receiver Name]

[Receiver Title]

**ADDRESS:**  [Receiver Address]

**EMAIL:** [Email Address]

**PHONE:** [Home Phone]

FROM

[Sender Name]

[Sender Title]

Sub: Fraternity Recommendation Letter

Dear **[NAME]**

To Whom This May Concern,

I want to propose a member to our Fraternity, **[NAME]**. We attended the same school back in Chicago before my family relocated to Florida. Northern Carolina.

After nearly two decades, I was surprised to mee**[NAME]** here in college. In school, Gary was very active in both extra-curricular activities and class. For two years, he was the captain of the junior football team. I have known **[NAME]** to be a team player and go-getter.

I am confident that our Fraternity stands to gain immensely from this new member. I am, therefore, recommending **[NAME]** to be one of our fraternity members.

Thank you all.

**[SIGNATURE]**