**FIREFIGHTER COVER LETTER**

Dear Mr. Francisco,

It is with great interest that I submit the enclosed resume in response to your advertisement for a Firefighter to add to your team at Oronoco Fire Department. As a highly motivated, alert, and flexible first responder with comprehensive experience in emergency response and management, I am confident I will make an immediate impact upon stepping into this role.

Throughout my career I have honed my skills in firefighting techniques, water rescues, vehicular accident responses, and public education and safety. In addition, I possess exceptional interpersonal and leadership skills, as well as a talent for forging strong relationships with both peers and senior leadership at all levels.

Highlights of my strengths include…

* Achieving, maintaining, and continually updating current levels of Paramedic and Firefighter knowledge to respond to 911 emergency calls and provide critical community-wide assistance expertly and rapidly.
* Demonstrating expertise in using radio communication to dispatch police, fire, helicopters, state patrols, ER facilities, and command staff.
* Providing complementary operational and administrative support including performing vehicle maintenance checks, stocking inventory, repairing, and cleaning equipment/tools, producing incident reports, and managing various paperwork.
* Recognized among peers as an outstanding leader with a dynamic and energetic personality.

I am confident my background will be extremely beneficial to the Oronoco Fire Department, and I look forward to leveraging my experience and skill set to provide vital firefighting and paramedic assistance across the community at large. Thank you in advance for your time and consideration; I look forward to speaking with you soon.

Sincerely,

Joshua Morgan