**HOSPITAL PHARMACIST**

Jan 10,20XX

Dear Hiring Manager,

I am excited to apply for the entry-level Hospital Pharmacist position at Clearwater University Medical Center. I am a careful and diligent worker with a strong knack for categorization. Of all my personal qualities, I believe that this is the one which makes me most suited to this role, as it means that I will take great care in doing those things which are most important for a pharmacist to do — organizing and periodically replenishing drug stocks, making sure that patients get the right medications in the right doses and so on.

However, I combine this disposition of mine with a deep knowledge of medicine, biochemistry and toxicology, which was imparted to me during my time as a student at St. Helena Medical School where I got my B Pharm and M Pharm degrees. This means that I can be trusted to easily answer a wide range of questions that patients might have about their medication — questions about dosages, how often to take them, possible side effects and so on. I'm also quick with numbers and therefore able to give patients their medications in the correct doses reliably and efficiently.

I have some experience working alongside experienced Pharmacists and picking up the tricks of the trade from them. This experience formed an important part of my pharmacological education. I learned to develop a meticulous attention to detail and to always treat customers kindly, courteously and with respect. It would be an honor to begin what I hope will be the start of a productive and fruitful career here at Clearwater.

I extend my gratitude to you for your time and attention in considering me for this position. I take pride in the simple but important act of performing honest service. What more crucial service is there than making sure that people's health needs are met and their ailments treated? As we move on with the hiring process, therefore, I look forward to being able to demonstrate my skills and commitment to serving patients as a member of the Clearwater staff.

Sincerely,

Amy Chan