TO

**[Receiver Name]**

**[Receiver Title]**

**ADDRESS: [Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE: [Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

**Sub:** Introducing a product for sale

Dear Mr. Bowen,

We, Infinix Company, take this opportunity to introduce our latest product for sale Infinix Smart 3 Plus. We express our sincere gratitude for purchasing mobile products in your Company and our successful business collaboration for two years.

Infinix Smart 3 Plus is a mobile phone that is one of a kind in the market. It comes with an AI triple camera that has a high resolution which is a unique characteristic. It has a big storage of 4GB RAM and 64 GB ROM, it is Android 6 and a powerful battery of 3500mah. This product has been tested by experts and has proven to have excellent performance in comparison to similar products.

We are offering the first 50 customers 15% discount. I herewith attach a leaflet with more details about the product, colors available, and pricelist. If you have any queries kindly contact us on info@infinixsmart.com.

We hope for a continued business relationship with your company.

Yours Truly,

Lynn Frost