TO

**[Receiver Name]**

**[Receiver Title]**

**ADDRESS:**  **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE:** **[Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

**Sub:** Volunteer Thank You Letter

Dear **[Name],**

I don’t know how to thank you, people, for being such a sport while we managed to arrange such a great event. The whole event was amazing, and people have appreciated our efforts for spreading awareness about the whole green energy campaign.

What has impressed a lot of them is how green energy can be used even on smaller scales also.

This was possible only because of you that we switched to solar plates and generated our own energy, and everyone has appreciated our efforts for reaching out to all the parts of the city for spreading awareness about changing the electricity use pattern.

Thank you so much for giving your innovative ideas and helping me fulfill the purpose of this event.

Regards

**[Name]**