TO

**[Receiver Name]**

**[Receiver Title]**

**ADDRESS:** **[Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE:** **[Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

**Sub:** Sponsorship Letter for Schools

Dear **[Company Name],**

**[School Name]** has been a part of the **[Community Name]** community for over **[number]** of years.In this time, we’ve graduated **[number]** of students who have gone on to become **[profession]**, **[profession]**, and even **[profession]**.But we wouldn’t have been able to support those students on their educational journeys without sponsors like **[Company Name]**.

Will **[Company Name]** consider becoming a featured partner of **[School Name]** ?

As a show of gratitude, we would display a banner with your company’s name on it at our weekly football and soccer games in **[stadium name]**.A sponsorship of just **[amount]** per **[time period]** can make a huge difference in our **[mascot animal/character]** community.

Is **[Company Name]** ready to become a sponsored partner of **[School Name]** ?

We look forward to hearing back from your team at **[contact information].**

Sincerely,

**[Signature]**

**[Name]**