**NOTICE TO TERMINATE**

**MANAGEMENT AGREEMENT**

**[RECEPIENT MAILING ADDRESS]**

Date: **[DATE]**

**RE: NOTICE TO TERMINATE PROPERTY MANAGEMENT**

I, **[OWNER'S NAME]** (“Owner”), hereby terminate the property management agreement dated **[DATE]** with **[PROPERTY MANAGER'S NAME]** (“Property Manager”).

This notice is in regard to the following real estate located at: **[PROPERTY ADDRESS]**. The reason for termination is: **[DESCRIPTION OF REASON]**.

The property management agreement shall terminate: (check one)

- Effective Immediately.

- On the date of **[DATE]**.

- Within **[NUMBER OF]** day(s) of Property Manager’s receipt of this notice.

- Other: **[DESCRIBE OTHER]**.

The Property Manager is required to inform the tenant(s) of this change by stating that all rent payments, maintenance requests, and any other notices must be sent to the Owner’s Address at: **[OWNER'S ADDRESS]**.

It is required the Property Manager return all personal property belonging to the Owner such as keys, entry codes, copies of lease agreements with existing tenants, loan payment receipts, tenant deposits, property tax bills, insurance premium billings, and any other files or information necessary to manage the property and the tenant(s).

Sincerely,