**ACCOUNTANT RESUME**

John Blunt

Nationality: English

Date of birth: 1689-01-01

Email address: hello@.com

Phone number: (999) 999 9999

**WORK EXPERIENCE**

**Vice President, Finance, South Sea Company, London**

* Recommended benchmarks for measuring the financial and operating performance.
* Monitored and analysed monthly operating results against budget.
* Oversaw daily operations of the finance and accounting departments.
* Managed the preparation of all financial reports.
* Managed the preparation of financial outlooks and financial forecasts.
* Prepared financial analyses for contract negotiations and product investment decisions.
* Ensured compliance with local, state, and federal budgetary reporting requirements.
* Worked with department managers to develop five year business plans.
* Assisted in establishing short- and long-range departmental goals, objectives, policies, and operating procedures.
* Designed, established, and maintained an organisational structure to effectively accomplish the department's goals and objectives.
* Served on planning and policy-making committees.
* Served as primary government liaison for financial issues.
* Coordinated financial audits and provided recommendations for procedural improvements.
* Finance Director, South Sea Company
* Developed and directed the organisation's financial policies.
* Oversaw all financial functions, including accounting, budget, credit, insurance, tax, and treasury.
* Relied on extensive experience and judgment to plan and accomplish goals.
* Led and directed a variety of 10+ members teams. Reported directly to top management.
* Accounting Manager, South Sea Company, London
* Prepared financial information for the internal users of the company, such as management and executives.
* Maintain and examine the records of companies and projects.
* Preparing financial and regulatory reports required by law, regulations, or boards of directors.
* Managed a team of twelve, contributed to the establishment of the financial coaching wing of the companies duties.
* Responsible for the administrative reorganisation.
* Monitor and maintain control of revenue and expenditure cycles. Maintain excellent relations and communication with the finance team members as well as all other associates.
* Accountant, Hollow Sword Blade Company, London
* Contracts review, preparation of presentations regarding financial planning.
* Responsible for any deposit or withdrawal from the branch safe as well as bank accounts.
* Cash control procedures, including cash register balancing, bank deposits and check writing.
* Helping Financial Officer in preparation of the consolidated balance sheet for each project.
* Classifying data and handling error data before being recorded.
* Monitor and review project implementation based on established budget.
* Participate with the company's team to deal with customers, suppliers and contracts.

**EDUCATION**

**MSc Mathematical Finance, University of Oxford, Oxford**

Master Thesis: Bayesian Methods For Solving Estimation and Forecasting Problems in the High-frequency Trading Environment

**BSc Mathematics and Statistics, University of Oxford, Oxford**

First Class Undergraduate Degree

**SKILLS**

* Organization
* Time Management
* Adaptability
* Communication
* Leadership

**LANGUAGES**

* English
* French

**COMMERCIAL AWARENESS**

Publications

**05/20XX, South Sea Bubble Revisited, Penguin Books, 978-3-16-148410-0**