TO

**[Receiver Name]**

**[Receiver Title]**

**ADDRESS: [Receiver Address]**

**EMAIL:** **[Email Address]**

**PHONE: [Home Phone]**

FROM

**[Sender Name]**

**[Sender Title]**

**Sub:** Letter of Support

Dear Dr. Clark,

I am pleased to be writing a letter in support of the proposal **[name of the project]** being submitted to the [name of the program] Program by our **[name of department]** at **[name of institution]**. We strongly support this grant application and the focus on **[mention the purpose of the study]**.

As an organization whose mission is to **[state the mission of your organization in alignment to the purpose of the research]**, we know your true passion is fostering the brilliant minds of tomorrow. We admire your initiatives to fund projects that have greatly benefited the research community.

We acknowledge the specific roles and responsibilities fulfilled by us in this partnership. **[Mention your roles and provisions to the funding pointwise]**.

Sincerely,

Clara Montero

Senior Director

PQR Ltd.

Southampton, UK