**RECEIPT Receipt #:** **[Receipt number]**

**Date: [Date]**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Bill to** | **[Name]** |  | **Ship to** | **[Name]** |
| **[Address]** | **[Address]** |
| **[E-mail address]** | **[E-mail address]** |
| **[Phone Number]** | **[Phone Number]** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. #**  Sr. # Item Description | **Item Description** | **Price** | **Quantity** | **Total** |
| **1.** |  |  |  |  |
| **2.** |  |  |  |  |
| **3.** |  |  |  |  |
| **4.** |  |  |  |  |
| **5.** |  |  |  |  |
| **6.** |  |  |  |  |
| **7.** |  |  |  |  |
| **8.** |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Thank you for your Business** | **Sub-Total** |  |
| **Tax** |  |
| **TOTAL** |  |